

Optimize & Maximize the Value of Summon Discovery

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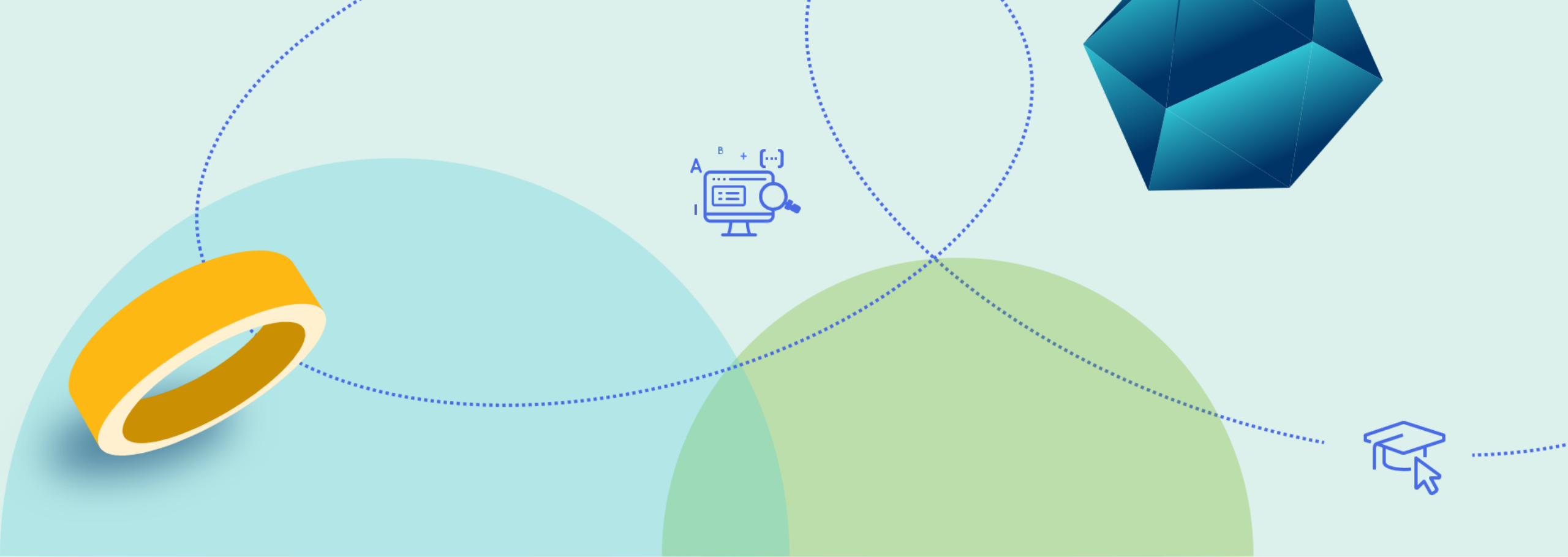




Agenda



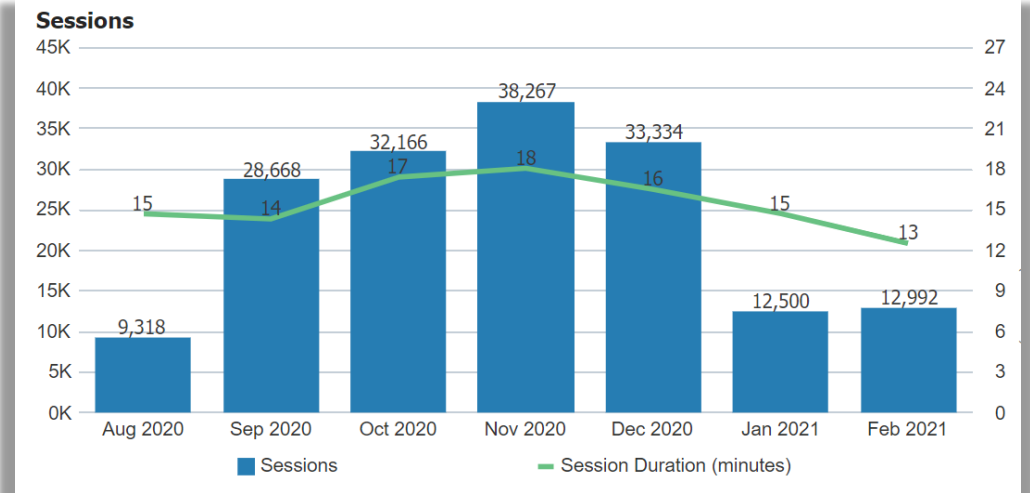
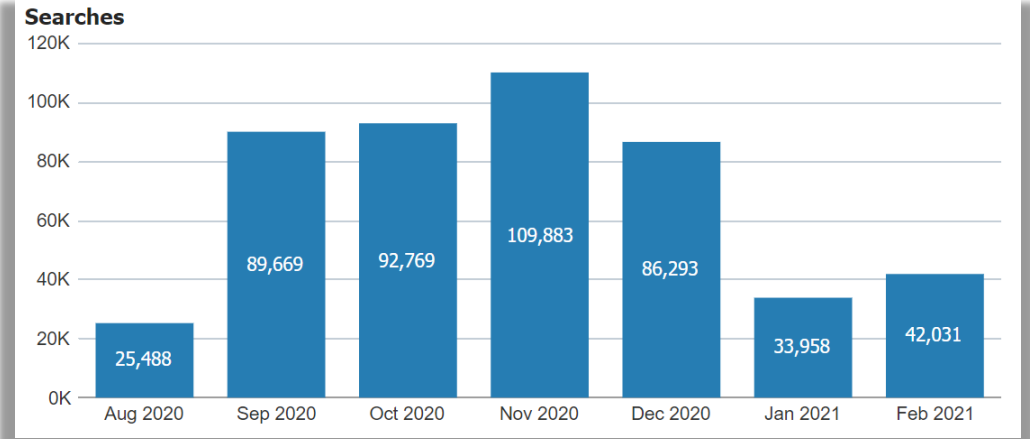
- Unleash the Power of Analytics
- Library curated Recommendations
- Serendipitous Search Results & Contextual Relationships
- Searching with Journal Widget & Journal link
- Saving Search Queries
- Custom Panels Sections
- Data Optimization Checklist



Unleash the Power of Summon Analytics

Summon Analytics

- Provides usage data analysis for better collection development, and share information across the organization
- Helps understand activities that library users performs and drive decisions on how to run the library
- Helps gain insight in today's users' behavior in order to promote the use of library resources to elevate the discovery experience



Understanding the Power of Summon Analytics

Actions Facets Sessions Popular Searches Zero Result Searches

Zero Result Searches

Month Oct 2020 ▼

Date	Search String
Thu, Oct 01	Kroenke, Experiencing MIS, Pearson Education, 7th edition, 2017.
	PJ7846.A46 Z4836 1995
	"Destroy or Be Destroyed: Contending with Toxic Social Structures in Naguib Mahfouz's Midaq Alley."
	"MSE" excerpt from Kocher
	"MSE" excerpt from Koocher
	"PTSD: A Situated Look at the Semiotic Process and Role of Individual Umwelt in Human Existence/Function."
	"The Question of Evil in Ancient Egypt"
	"sexual violence Egypt psychology"
	'An Unprecedented Challenge And A Very Serious Threat' Already Facing Low Oil Prices and Weak Credit Demand, Middle Eastern Banks Now Must Grid Themselves for the Impact of Covid-19.
	(LCCallNum:(The Question of Evil in Ancient Egypt))
	(The Question of Evil in Ancient Egypt in Food Packaging)
	(TitleCombined:("1951 لسنة 210 قانون"))
	(TitleCombined:(Salinity-Gradient Solar Ponds)) AND (AuthorCombined:(John R.Hull, Carl E. Nielson and Peter Golding))
	(language usage) AND (study) AND (language change) AND (gender) AND (gender language usage)
	. THE EVOLUTIONS OF INTEREST AND BELIEFS ABOUT ARABIC AS A FOREIGN LANGUAGE: A CASE STUDY ON THREE WESTERN LEARNERS

Popular Searches from Previous Months

Popular Searches in last 2 months

Search String	Searches	Results
nutrition care manual	103	116,955
steam professional development for elementary teachers	66	9,975
steam education for elementary students	43	23,749
mental disorders and crime	37	259,232
professional development for elementary teachers	37	826,053
nutrition and diet	36	1,992,571
issn:(1042-9670)action research and curriculum development	35	329
technology and sustainable interior design	35	101,038
design management	31	8,918,909
power system optimization modeling in gams	30	5,045
writing center tutor notes	30	62,362
ieeexplore	29	8,489
neoliberalism of lebanese economy and lebanese government	25	623
the body keeps the score	25	783,076
research about science textbooks	23	866,190
teamwork and mental health	23	41,502
mosul iraq	22	180,954
from victims of trafficking to freedom	21	54,852
from victims of trafficking to freedom fighters	21	4,680

See what terms users have searched for. If they are getting too many results, recommend a database or create Best Bets to help them narrow down.

Zero Results Searches weekly

Zero Result Searches weekly

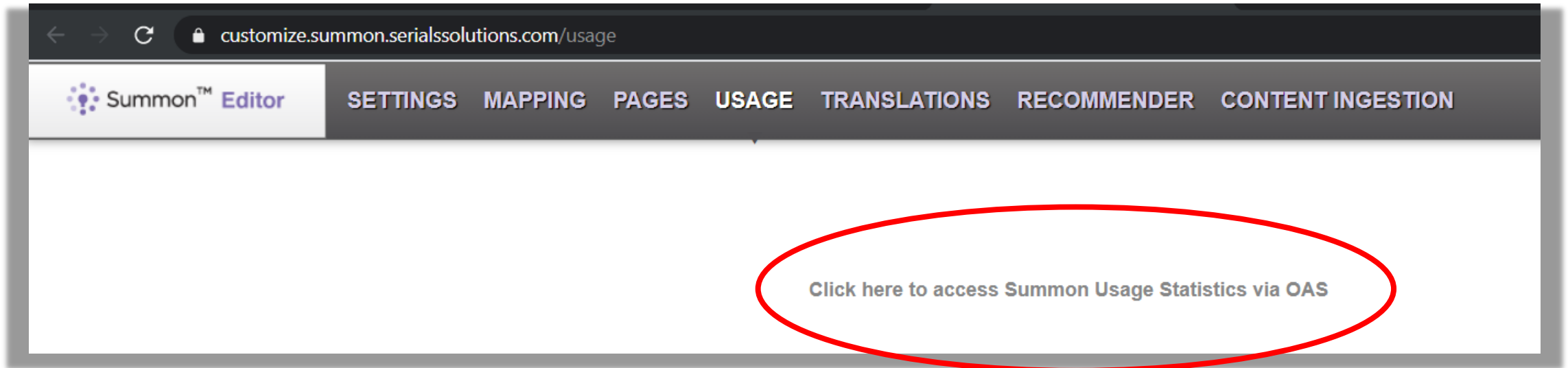
Week Jan 18, 2021 ▼

Date	Search String
Mon, Jan 18	Integration of nonparametric fuzzy classification with an evolutionarydevelopmental framework to perform music sentiment-based analysis and composition
	James Galbraith, la grande crise comment en sortir
	Research Methods in Education. Sixth Edition. By Louis Cohen, Lawrence Manion and Keith Morrison. Pp. 638. London and New York: Routledge. 2007
	WHO in Wuhan the Covad-hunters will trudge wherever they are allowed
	WHO in Wuhan: the Covid-hunters will trudge wherever they are allowed
	disalvo lukens dpeculative design and
	el lisitizky
	https://www.sciencedirect.com/science/article/pii/S0301479720315619
	neue sachlichkeit
	shohini chaudhri
Tue, Jan 19	يملخا فيناغورس
	"Making Design Theory" Renstrom
	"an introduction to engineering design"
	(an introduction to engineering design) AND (AuthorCombined:(Jerry W. Craig))
	10.1145/3368089.3418777
	Kandpal, Y; Jha, P; Rohilla, N; Ramnarayan & Rawat, L (2013). Challenges for Distance Education Learning. International Journal of Engineering and Management Research, 3(2), 44-47

See what terms users have searched for. If they are getting no results, recommend a database, or create Best Bets for title or book if not indexed.

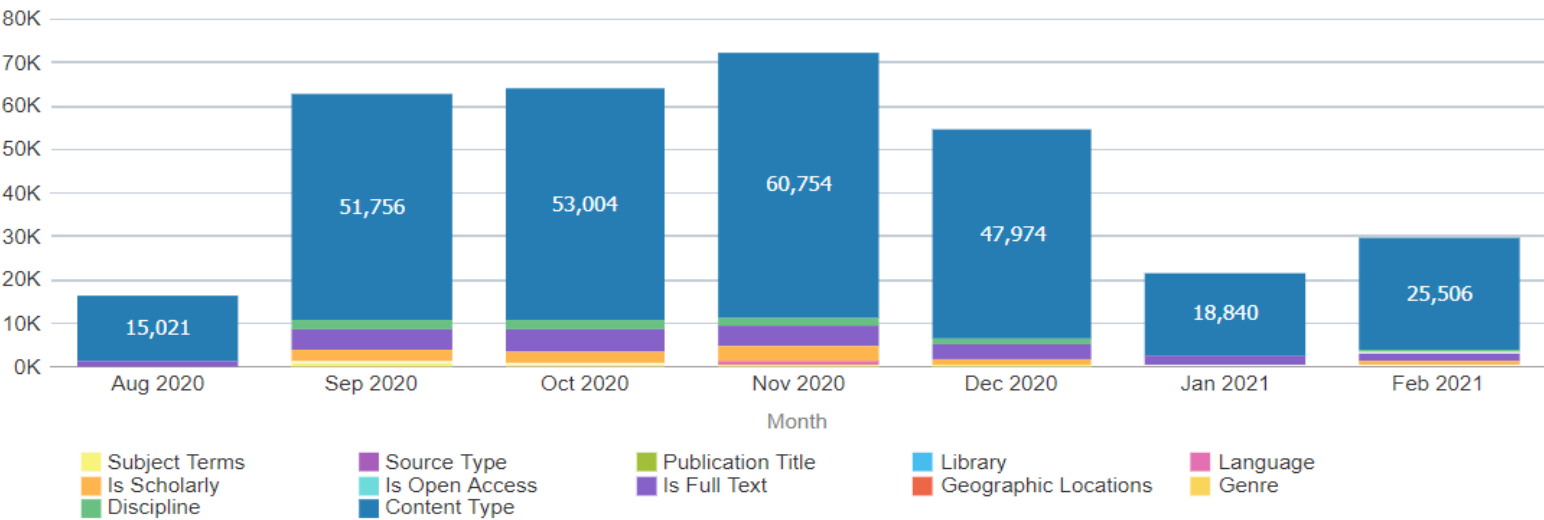
How to access Summon Analytics?

Go to Summon Administration Console>USAGE tab



Example Dashboard

Actions Facets Sessions Popular Searches Zero Result Searches



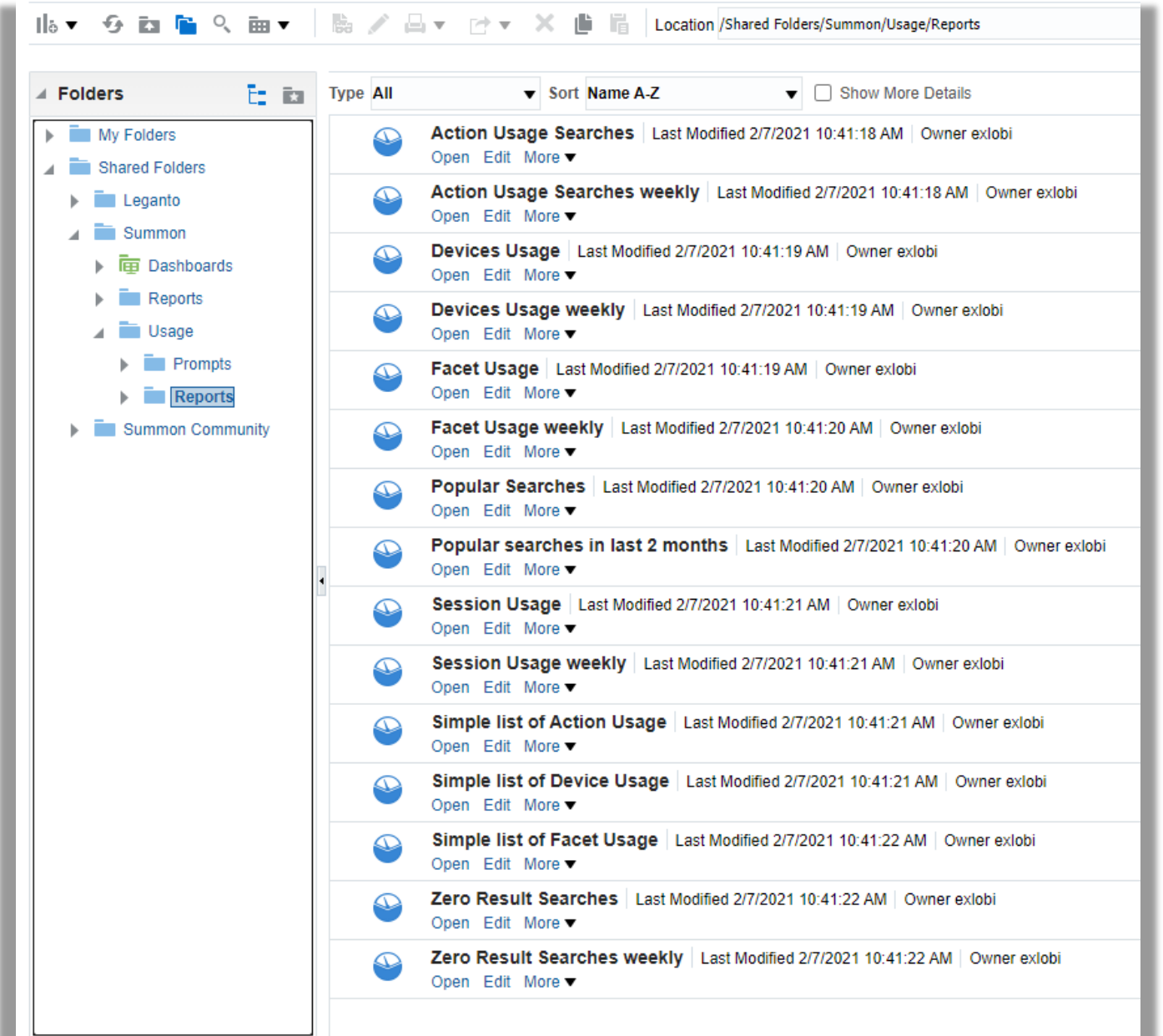
Month Feb 2021

Facet Type				Facet Value				Facets Selected		Sessions	
Facet Type	Facet Value	Facets Selected	Sessions	Facet Type	Facet Value	Facets Selected	Sessions				
Content Type	Book / eBook	17,438	5,041	Content Type	Book / eBook	213,686	62,604				
	Journal Article	2,572	734		Journal Article	29,411	8,540				
	Magazine Article	1,648	495		Newspaper Article	7,059	2,387				
	Streaming Video	1,403	345		Magazine Article	6,057	1,832				
	Newspaper Article	1,095	382		Book Chapter	5,264	1,522				
					Streaming Video	3,102	698				

Go to Shared Folders/
Summon/Usage/Reports

Click, Copy & Paste a Report!

Check-out [Summon Analytics Documentations](#)
at Knowledge Center



The screenshot displays the Summon Analytics web interface. On the left, a 'Folders' sidebar shows a tree structure: 'My Folders', 'Shared Folders', 'Leganto', 'Summon' (expanded), 'Dashboards', 'Reports', 'Usage' (expanded), 'Prompts', 'Reports' (highlighted), and 'Summon Community'. The main panel shows a list of reports under the 'Reports' folder. The reports are sorted by 'Name A-Z' and include columns for 'Type', 'Name', 'Last Modified', and 'Owner'. Each report entry has a circular icon, a title, a 'Last Modified' timestamp, an 'Owner' name, and links for 'Open', 'Edit', and 'More'.

Type	Name	Last Modified	Owner
	Action Usage Searches	2/7/2021 10:41:18 AM	exlobi
	Action Usage Searches weekly	2/7/2021 10:41:18 AM	exlobi
	Devices Usage	2/7/2021 10:41:19 AM	exlobi
	Devices Usage weekly	2/7/2021 10:41:19 AM	exlobi
	Facet Usage	2/7/2021 10:41:19 AM	exlobi
	Facet Usage weekly	2/7/2021 10:41:20 AM	exlobi
	Popular Searches	2/7/2021 10:41:20 AM	exlobi
	Popular searches in last 2 months	2/7/2021 10:41:20 AM	exlobi
	Session Usage	2/7/2021 10:41:21 AM	exlobi
	Session Usage weekly	2/7/2021 10:41:21 AM	exlobi
	Simple list of Action Usage	2/7/2021 10:41:21 AM	exlobi
	Simple list of Device Usage	2/7/2021 10:41:21 AM	exlobi
	Simple list of Facet Usage	2/7/2021 10:41:22 AM	exlobi
	Zero Result Searches	2/7/2021 10:41:22 AM	exlobi
	Zero Result Searches weekly	2/7/2021 10:41:22 AM	exlobi

Library curated Recommendations

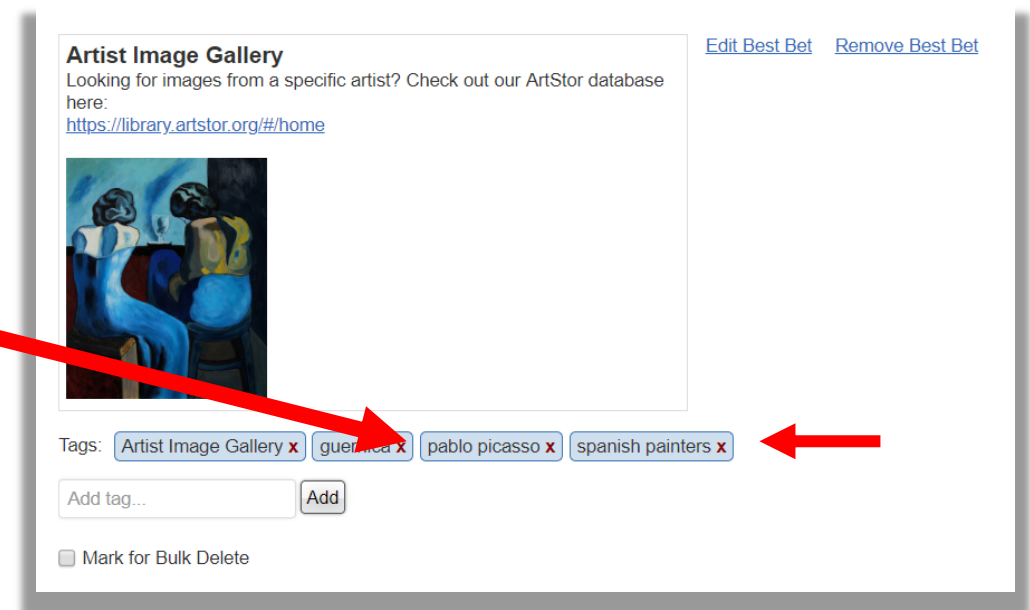
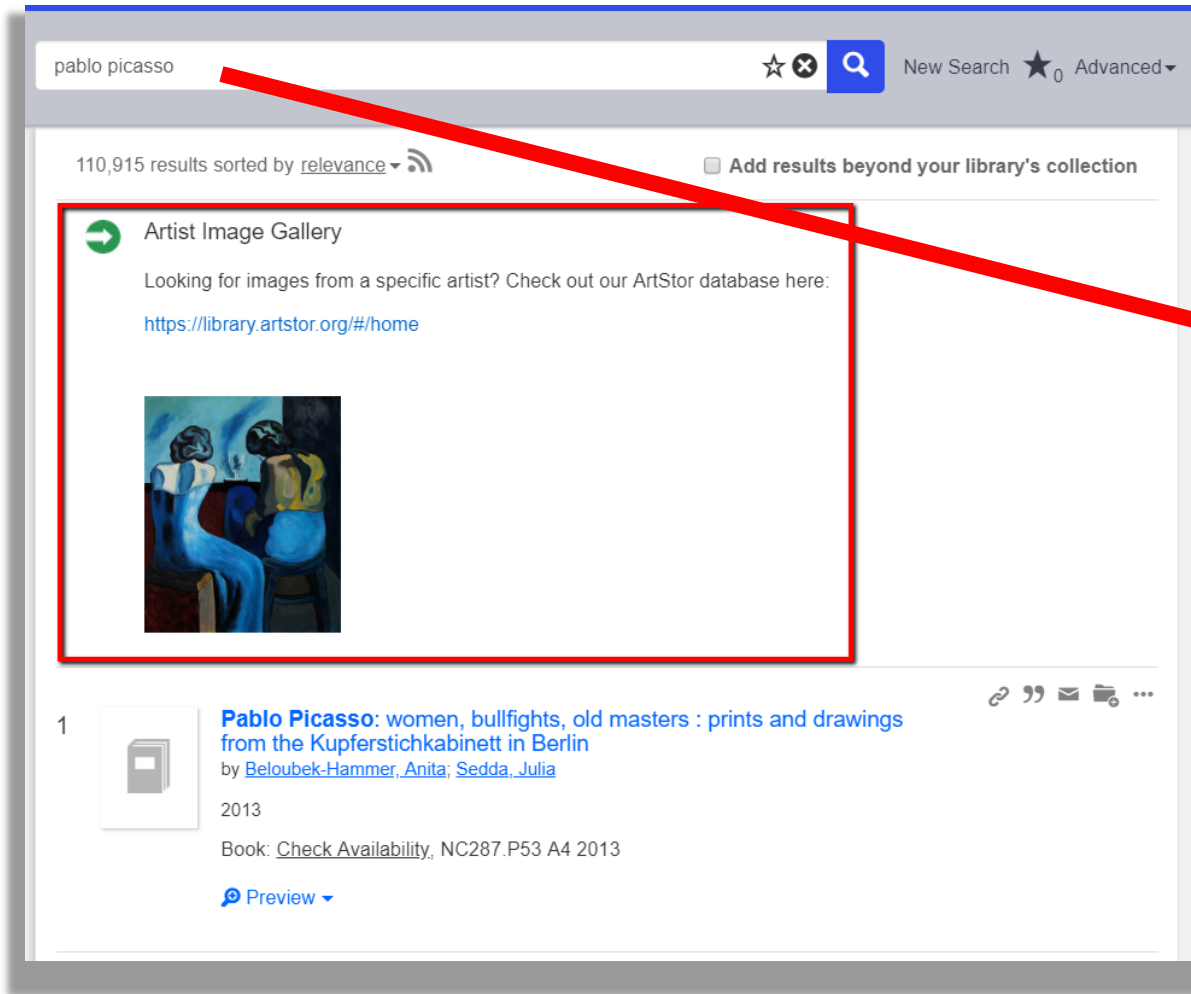
Let's see how to create library curated resource recommendations from Popular and Zero searches' keywords and search strings



Summon Discovery comes with features for Library-curated recommendations to guide user to other relevant resources:

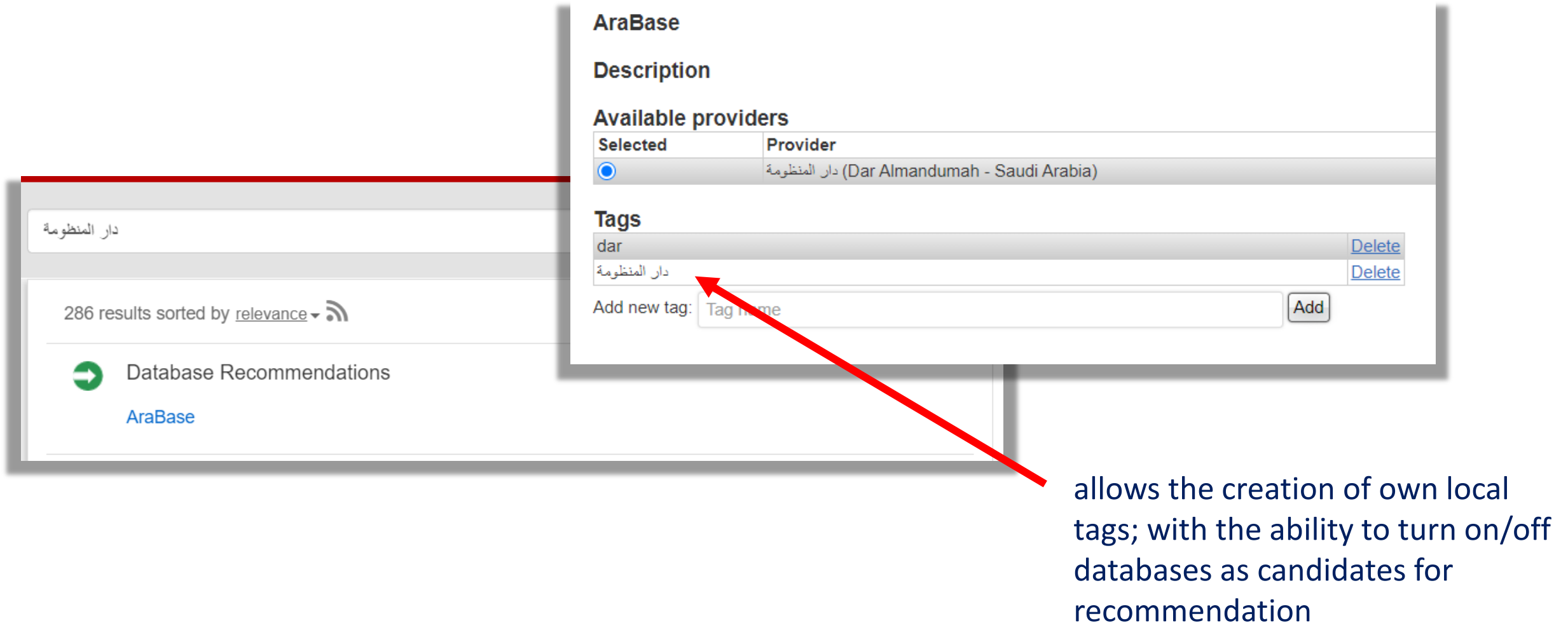
- ➔ **Best Bets** allows librarian to setup special notes/links/images to appear when they are triggered by specific search terms called **tags**, and help promotes “any specific resources”
- ➔ **Database Recommender** point users to specialized databases for targeted research and discipline specific searching

Best Bets allows the creation of “any” custom search results and to tag them appropriately



It can be “any” library-created links to external content that will appear on Summon results page when a user query matches tag words defined by the library

Database Recommender allows users to discover library resources in the context of their searching



The screenshot displays the Database Recommender interface. On the left, a search bar contains the text "دار المنظومة". Below it, a notification indicates "286 results sorted by relevance". A green arrow icon points to the "Database Recommendations" section, which lists "AraBase". A red arrow points from the "Add new tag" input field in the modal to the "dar" tag in the main interface's tag list.

AraBase

Description

Available providers

Selected	Provider
<input checked="" type="radio"/>	دار المنظومة (Dar Almandumah - Saudi Arabia)

Tags


- dar [Delete](#)
- دار المنظومة [Delete](#)


Add new tag: [Add](#)

allows the creation of own local tags; with the ability to turn on/off databases as candidates for recommendation

What it can do


management journal


20,038,982 results sorted by [relevance](#)  ☐ Add results beyond your library's collection

 [Academy of Management Journal](#)

You can also add Missing Journals or Books at Best Bets



This is an example for Academy of Management Journal





1  [Strategic management journal](#)


Strategic management journal, 1980

Journal: [Check Availability](#), JSTOR


 [Preview](#) 

عام حوده القاعدة و صعودها


New Search  0 Advanced 

30 results sorted by [relevance](#)  ☐ Add results beyond your library's collection

Did you mean : عام حوده القاعدة و صعودها

 [AI Manhal eReports Collection](#)



Looking for AI Manhal eReports Collection?

1  [القاعدة تستعد لجني مكاسب تفكك تنظيم الدولة الإسلامية](#)

AP Arabic, Oct 18, 2017

من شرق البلاد، قام تحالف متهم مرتبط بتنظيم القاعدة يعرف باسم هيئة تحرير الشام بتعزيز... سيطرته على إدلب، وقد يتطلع إلى العودة لاستراتيجية أسامة بن لادن في مهاجمة الغرب...


Newspaper Article: [Full Text Online](#)


 [Preview](#) 

Improve relevancy of known item,
database, journal & book searches.


What it can do





AskZad


9 results sorted by [relevance](#) 


 [ابحث في منصة AskZad](#)

العلمية؟ AskZad تبحث عن مقالات



traditional islamic house    [New Search](#)  [Advanced](#)


29,356 results sorted by [relevance](#)  ☐ [Add results beyond your library's collection](#)

 [Green Architecture and Islamic Architecture](#)

The Islamic Arabic City and the Traditional Islamic House.

By Ali, Ayat, Nangkula Utaberta, Mastor Surat, and Maryam Qays Oleiwi

AMM Applied Mechanics and Materials 747 (2015): 24-27.



Direct users to resources that are not indexed or don't come up in search results

What it can do

The image displays two overlapping screenshots of a library search interface, demonstrating its capabilities for nontraditional searches.

Background Screenshot (Search: course):

- Search bar:
- Results: 8,138,816 results sorted by [relevance](#)
- Result: [Courses & Reading List](#)
- Description: Check-out the list of Courses & Reading List available at your Libr...
- Logo: **BEST courses**

Foreground Screenshot (Search: webinars):

- Search bar:
- Results: 267,426 results sorted by [relevance](#)
- Checkbox: ☐ Add results beyond your library's collection
- Result: [Education & Knowledge Webinars](#)
- Description: Check-out the list of Upcoming Education & Knowledge Webinars
- Banner: **LEARN ON LEARNING**
Because **KNOWLEDGE IS POWER**
WEBINAR WEEK
APRIL 27TH – MAY 1ST 2020
2 to 3 PM IST

Directing users for nontraditional searches better suited for other scopes

What it can do

Help


☆ ✕ 🔍 New Search ☆ 0 Advanced

21,835,945 results sorted by [relevance](#) 📶

☐ Add results beyond your library's collection

[➔ Search at Library Knowledge Center](#)

You Librarian is also available to answer your inquiries. Dial the number 02 :
at librarian@proquest.com




medical library

23,886,081 results sorted by [relevance](#) 📶

[➔ Medical Library](#)

Need to go to Medical Library?

Follow the link above to location map



Your Library card is required to borrow books!


economics

28,208,787 results sorted by [relevance](#) 📶

[➔ Library of Economics](#)

3rd Floor, Tower II Main Campus

Open from 8am - 16pm

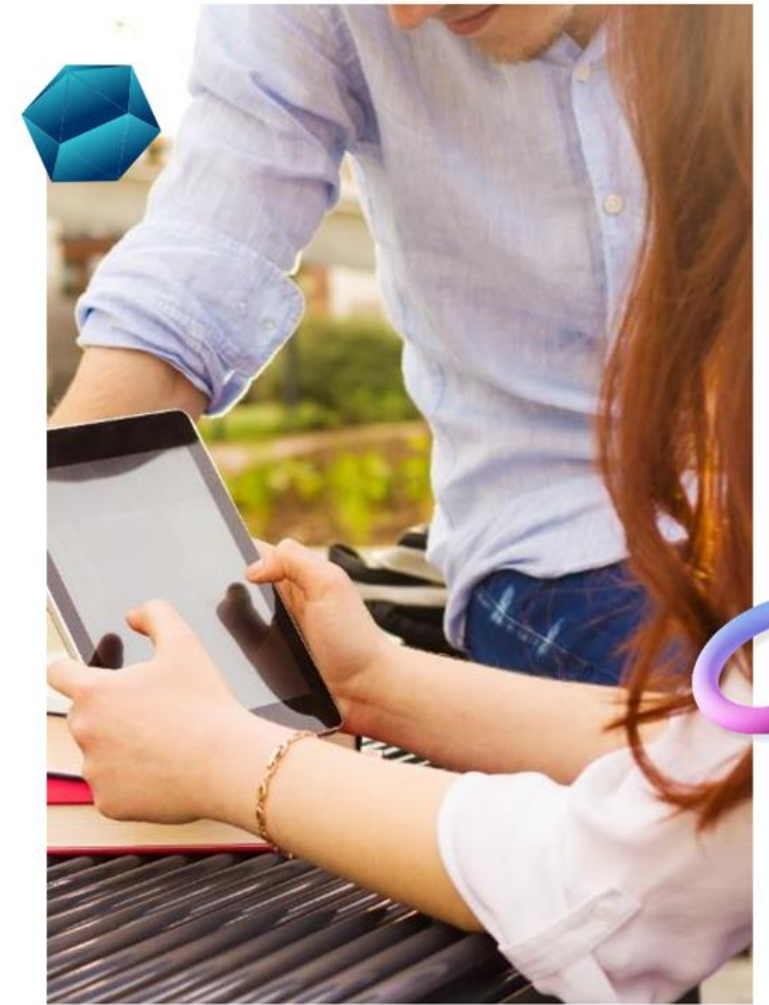


Your Library card is required to borrow books!

Best Bets can be used to make
“**any resource**” available to users

What else we need to know?

- Trigger words / Keywords / Tags must be exact
- Summon Analytics search logs provides the list of keywords/search strings patrons are searching for that are getting too many result and zero searches' results
- Simple & Easy Bulk Import Upload with CSV



How to Activate Database Recommendations?

- Go to Summon Admin Console/Recommender tab/Databases
- Activate the Database at Database Recommender list
- Edit & Add your local tags or Block any Community Tags if need be.

Database Recommender

Type here to filter by database name, tag, ... Search

Edit	Active	Database	DBID	Provider Name
Edit	<input checked="" type="checkbox"/>	ABI/INFORM Archive	M0A	ProQuest
Edit	<input checked="" type="checkbox"/>	ABI/INFORM Collection (Alumni Edition)	8FL	ProQuest
Edit	<input checked="" type="checkbox"/>	Academic Search Complete	ESX	EBSCOhost
Edit	<input checked="" type="checkbox"/>	Academic Search Elite	EAS	EBSCOhost
Edit	<input checked="" type="checkbox"/>	Academic Video Online: Premium - United States	AGRMC	Alexander Street Press
Edit	<input checked="" type="checkbox"/>	AI Manhal eReports Collection	4F~	AI Manhal

ABI/INFORM Complete

Description
In-depth coverage of business issues, management techniques, competitive information, and a variety of other topics

Available providers

Selected	Provider	Name	URL	DBID
<input checked="" type="radio"/>	ProQuest	ABI/INFORM Collection (Alumni Edition)	https://search.proquest.com/abicompletealumni	8FL
<input type="radio"/>	ProQuest	ABI/INFORM Archive	https://search.proquest.com/abiarchive	M0A

Tags

21st century fuels	Delete
aba	Delete
banker news	Delete
women and marketing	Delete

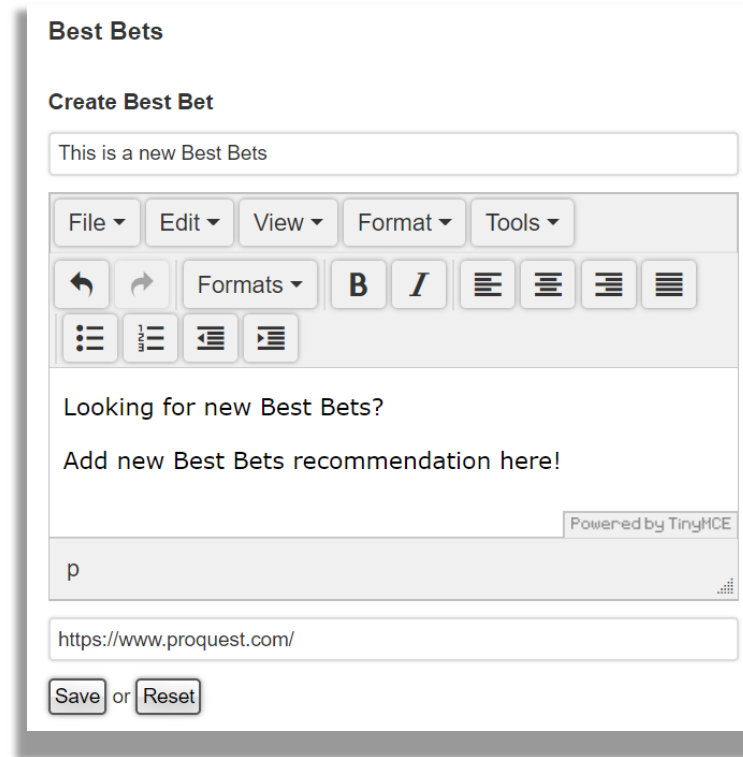
Add new tag: Add

Community Tags

abi/inform	Block
abi/inform complete	Block
business	Block
businesses	Block
corporate	Block
corporations	Block
economics	Block
proquest	Block

How to add Best Bets?

- Go to Summon Administration Console/Recommender tab/Best Bets
- Create a new Best Bets and Save
- Add your local tags to the newly Saved Best Bets



Best Bets

Create Best Bet

This is a new Best Bets

File ▾ Edit ▾ View ▾ Format ▾ Tools ▾

↶ ↷ Formats ▾ **B** *I* [List Icons]

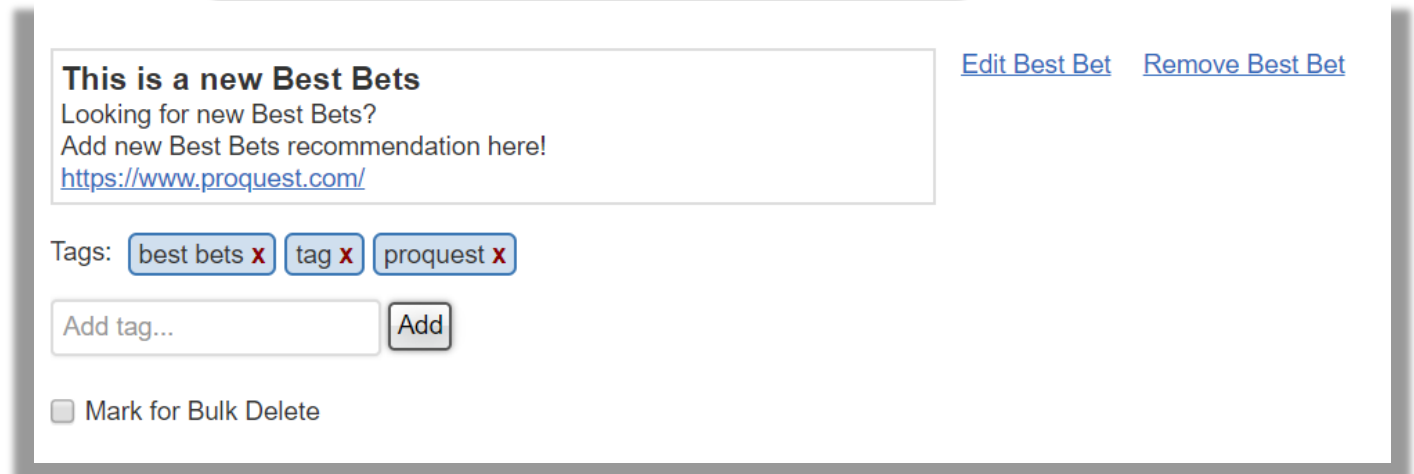
Looking for new Best Bets?
Add new Best Bets recommendation here!

Powered by TinyMCE

p

<https://www.proquest.com/>

Save or Reset



This is a new Best Bets

Looking for new Best Bets?
Add new Best Bets recommendation here!
<https://www.proquest.com/>

Tags: best bets x tag x proquest x

Add tag... Add

☐ Mark for Bulk Delete

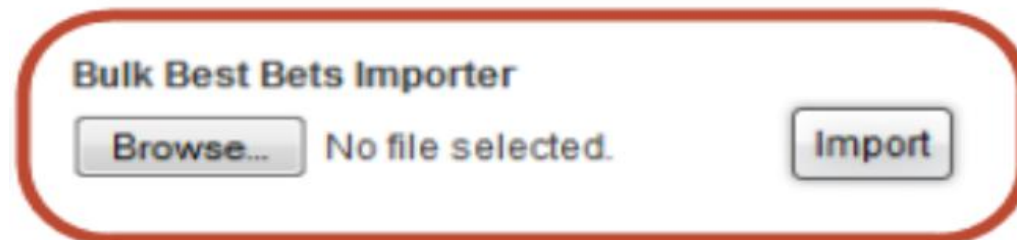
[Edit Best Bet](#) [Remove Best Bet](#)

Next Steps:

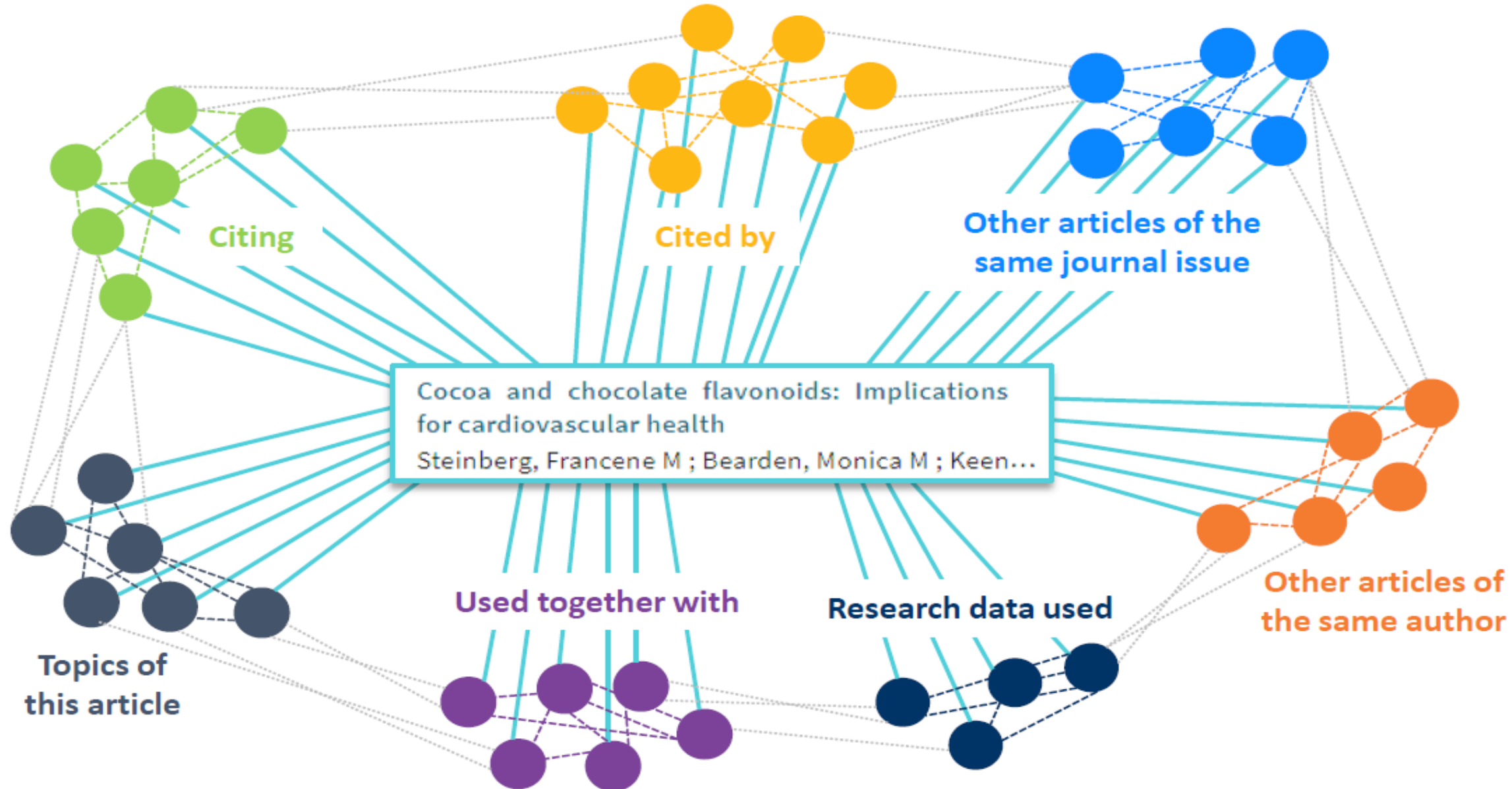
Create Library curated Best Bets and Activate Database Recommender in Summon Admin Console by following the below document instructions:

- [Summon: Administration Console: Best Bets](#)
- [Summon: Administration Console: Database Recommender](#)

Use the “easy and simple Bulk Best Bets Importer” to upload list of resources and keywords in csv format



Creating Intelligent Discovery Experiences



Summon: Citation Trails

Allows topic exploration and collect material by following a chain of articles that cite each other.

Citation trails work in two directions:

Cites – Articles that this article cites.

Cited by – Articles that cite this article.

Gives users easy access to important articles that will expand and enrich users research experience.



Bigger clutch sizes **save** offspring energy during nest escapes

by [Rusli, Mohd Uzair](#); [Booth, David T](#)

[Behavioral Ecology and Sociobiology](#), 04/2016, Volume 70, Issue 4


Hatchling **turtles** typically emerge from underground nests in groups, so the nest escape process may represent another example of animals sharing a task...

Journal Article: [Full Text Online](#)

[Preview](#) ▾ [Cites](#) / [Cited by](#) 

Summon: Citation Trails

Selecting a citation trail in the record,



online

Population differentiation or species formation across the Indian and the Pacific Oceans? An example from the brooding marine hydrozoan...
by [Postaire, Baudis](#); [Gélin, Pauline](#); [Bruggemann, J. Henrich](#); [More...](#)

Ecology and Evolution, 10/2017, Volume 7, Issue 20

Assessing **population** connectivity is necessary to construct effective marine protected areas...

Open Access Journal Article: [Full Text Online](#)

[Preview](#) [Cites / Cited by](#)

opens a page that lists the records that match the type of selected citations **Cites** or **Cited by**


Search

Cites

View your citation path (1) ▾

134 results sorted by [relevance](#) ▾ (may not contain all articles)

1



online

Arlequin suite ver 3.5: a new series of programs to perform population genetics analyses under Linux and Windows
by [Excoffier, Laurent](#); [Lischer, Heidi E L](#)

Molecular ecology resources, 05/2010, Volume 10, Issue 3

We present here a new version of the Arlequin program available under three different forms: a Windows graphical version (Winarl35), a console version of...


Journal Article: [Full Text Online](#)

[Preview](#) [Cites / Cited by](#)

[Link](#) [Quote](#) [Email](#) [Save](#) [More](#)

11

2



online

adegenet: a R package for the multivariate analysis of genetic markers
by [Jombart, Thibaut](#)

Bioinformatics, 06/2008, Volume 24, Issue 11

The package adegenet for the R software is dedicated to the multivariate analysis of genetic markers. It extends the ade4 package of multivariate methods by...

Journal Article: [Full Text Online](#)

[Preview](#) [Cites / Cited by](#)

[Link](#) [Quote](#) [Email](#) [Save](#) [More](#)

14

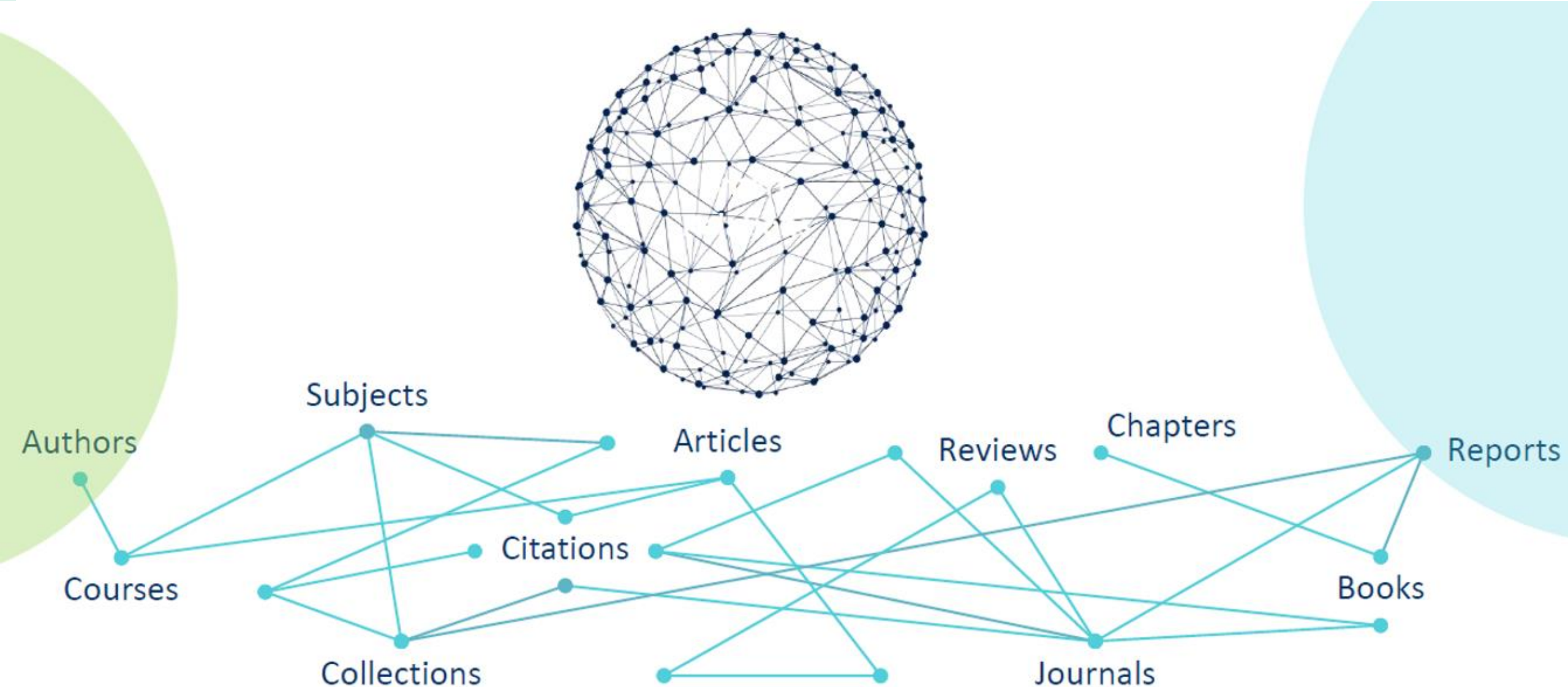
Summon: Citation Trails

As you link to other records' citations, you can see the trail by selecting the **View your citation path** link.

This feature enhances serendipitous discovery and allows users to easily see the academic context of the sources.

The screenshot displays the Summon database interface. At the top, there are tabs for 'Search' and 'Cites'. A red arrow points from the 'Cites' tab to a link labeled 'View your citation path (5)' with a dropdown arrow. Below the tabs, it shows '207 results sorted by relevance'. The first result is an article titled 'An integrative genomic analysis of the genetic history of Native Americans' by Abecasis et al., published in Nature. It is marked as 'online' and 'Open Access'. A 'Preview' button is visible. A second result is partially visible below it. A pop-up window titled 'You are here' shows the citation trail for the first article. It lists the following sequence of works: 1. 'Genomic evidence for the Pleistocene and recent population history of Native Americans' (the current article), 2. 'Surfing during population expansions promotes genetic revolutions and structuration' (cited by the first), 3. 'Detecting loci under selection in a hierarchically structured population' (cites the second), 4. 'Arlequin suite ver 3.5: a new series of programs to perform population genetics analyses under Linux and Windows' (cites the third), and 5. 'Population differentiation or species formation across the Indian and the Pacific Oceans? An example from the brooding marine hydrozoan Macrorhynchia phoenicea' (cites the fourth). The pop-up also includes a 'You started here' section with the title of the fifth article. At the bottom right of the interface is a circular logo with the number 1542.

Summon: Contextual Relationships



Summon: Contextual Relationships

This feature allows users to explore the contextual relationships within the Summon records.

Currently, the supported relationships are Books/Chapters and Reviews

Relation from	Relation to	Usage
Books	Chapters of the book	Allows users to view specific chapters from the book.
Books	Reviews of the book	Allows users to view any related book reviews.

Summon: Related Items

In the Summon results, each record that contains related items will display a **Reviews and Chapters** link:



Mission Sea **Turtle** Rescue: All About Sea **Turtles** and How to **Save** Them

by [Raven-Ellison, Daniel](#); [Young, Karen Romano](#)

2015

Book: [Full Text Online](#)


 [Preview](#) ▾

[Reviews and Chapters](#) ►

Summon: Related Items

When the link is selected, the Reviews and Chapters panel opens on the right side of the page. Depending on the available information, a tab appears for each type of relationship (such as Book Reviews and Book Chapters):

online



Ecological Assembly Rules: Perspectives, Advances, Retreats

by [Weiher, Evan](#); [Keddy, Paul](#)
edited by Weiher, Evan; Keddy, Paul

1999

It is over twenty years since Jared Diamond focused attention on the possible existence of **assembly** rules for communities...

eBook [Full Text Online](#)

Preview ▾

Cited by

Reviews and Chapters ▾

🔗

”


✉

📁

⋮

Book Reviews

Chapters



Ecological Assembly Rules: Perspectives, Advances...

by [Beauchamp, Vanessa B](#)

Restoration Ecology, 06/2002

Book Review [Full Text Online](#)

PEER-REVIEW

🔗

”

✉

📁

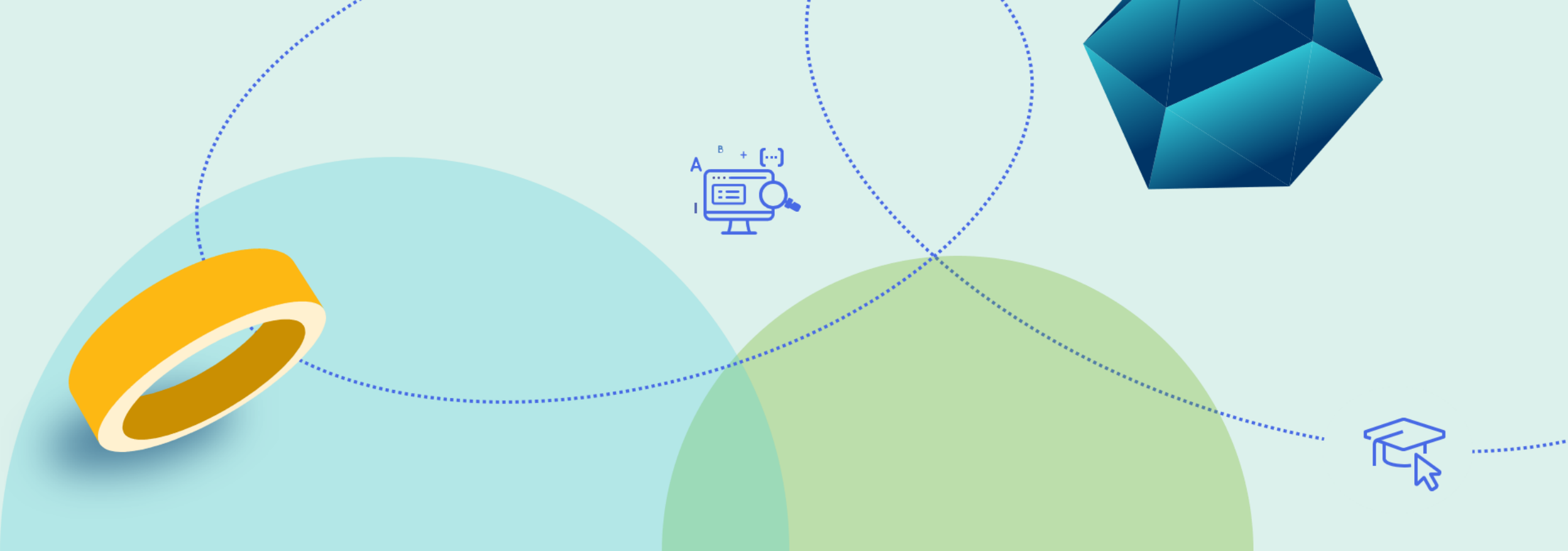
⋮

How to enable Citation Trail and Related Items features?

- Go to Summon Admin Console/Settings/Search Results
- Turn ON the Citation Trail and Related Items
- Save your Settings!

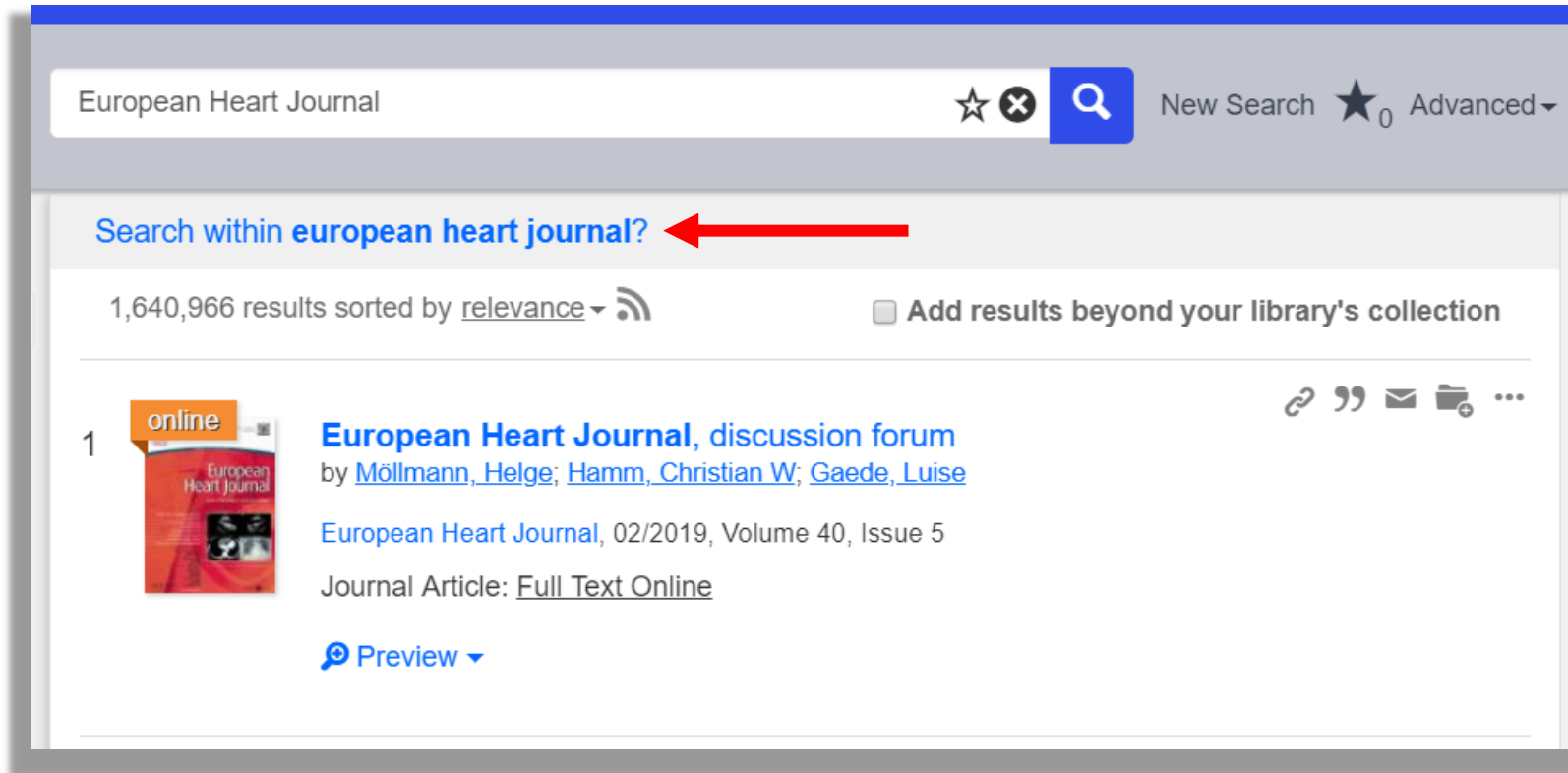
CUSTOM	<input type="text"/>	Citation Trail	ON	On <input checked="" type="radio"/> Off <input type="radio"/>
CUSTOM	<input type="text"/>	Related Items	ON	On <input checked="" type="radio"/> Off <input type="radio"/>

Save Settings



Seaching with Journal Widget & Journal Title Link

Summon: Search within Journal Widget



Summon displays a **Search within <journal_name>?** link below the Summon search box if a search query contains a journal's title, acronym, or ISSN, and the search results include a significant percentage of articles from the journal.


Summon: Search within Journal Widget

Once you access the [Search within <journal_name>?](#) link, the Summon search box will turn into “**Search within Journal Widget**” which allows users to search only within the selected journal.

The screenshot displays the Summon search interface for the 'European Heart Journal'. At the top, a search bar contains the text 'Search within european heart journal' with a 'Clear' button and a red arrow pointing to it. To the right of the search bar is a magnifying glass icon, a star icon with a '0', and a dropdown menu labeled 'Advanced'. Below the search bar, it shows '41,386 results sorted by relevance' and a checkbox for 'Add results beyond your library's collection'. The results list shows two articles, each with a thumbnail of the journal cover, a title, authors, and a link to the full text online. The first article is 'Incidence of infective endocarditis among patients considered at high risk' by Østergaard, Lauge; Valeur, Nana; Ihlemann, Nikolaj; More... from the European Heart Journal, 02/2018, Volume 39, Issue 7. The second article is 'Respiratory and cardiac arrest after the administration of lidocaine into the central venous system' by Grenadier, E; Alpan, G; Keidar, S; More... from the European heart journal, 06/1981, Volume 2, Issue 3. Both articles have a 'Preview' button and a 'Cites / Cited by' link. A blue circular badge with the number '2' is visible on the right side of the results list.


Journal Title Search from Journal Link


This feature enables the journal title search link in the results.





online
Incidence of infective endocarditis among patients considered at high risk
by [Østergaard, Lauge](#); [Valeur, Nana](#); [Ihlemann, Nikolaj](#); [More...](#)
[European Heart Journal](#), 02/2018, Volume 39, Issue 7
Abstract Aims Patients with prior infective endocarditis (IE), a prosthetic heart valve, or a cyanotic congenital heart disease (CHD) are considered to be at...
Journal Article: [Full Text Online](#)
[Preview](#) ▾ [Cites](#) / [Cited by](#)



When the Journal link is clicked, it allows users to search within the selected journal.

Search within **european heart journal** [X Clear](#) 

 ★₀ [Advanced](#) ▾

41,386 results sorted by [relevance](#) ▾ ☐ Add results beyond your library's collection

1   [Incidence of infective endocarditis among patients considered at high risk](#)
by [Østergaard, Lauge](#); [Valeur, Nana](#); [Ihlemann, Nikolaj](#); [More...](#)
[European Heart Journal](#), 02/2018, Volume 39, Issue 7
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Journal Article: [Full Text Online](#)
[Preview](#) ▾ [Cites](#) / [Cited by](#)

2   [Respiratory and cardiac arrest after the administration of lidocaine into the central venous system](#)
by [Grenadier, E](#); [Alpan, G](#); [Keidar, S](#); [More...](#)
[European heart journal](#), 06/1981, Volume 2, Issue 3
Journal Article: [Full Text Online](#)
[Preview](#) ▾ [Cited by](#)

How to enable Search with Journal Widget & Journal Title Link?

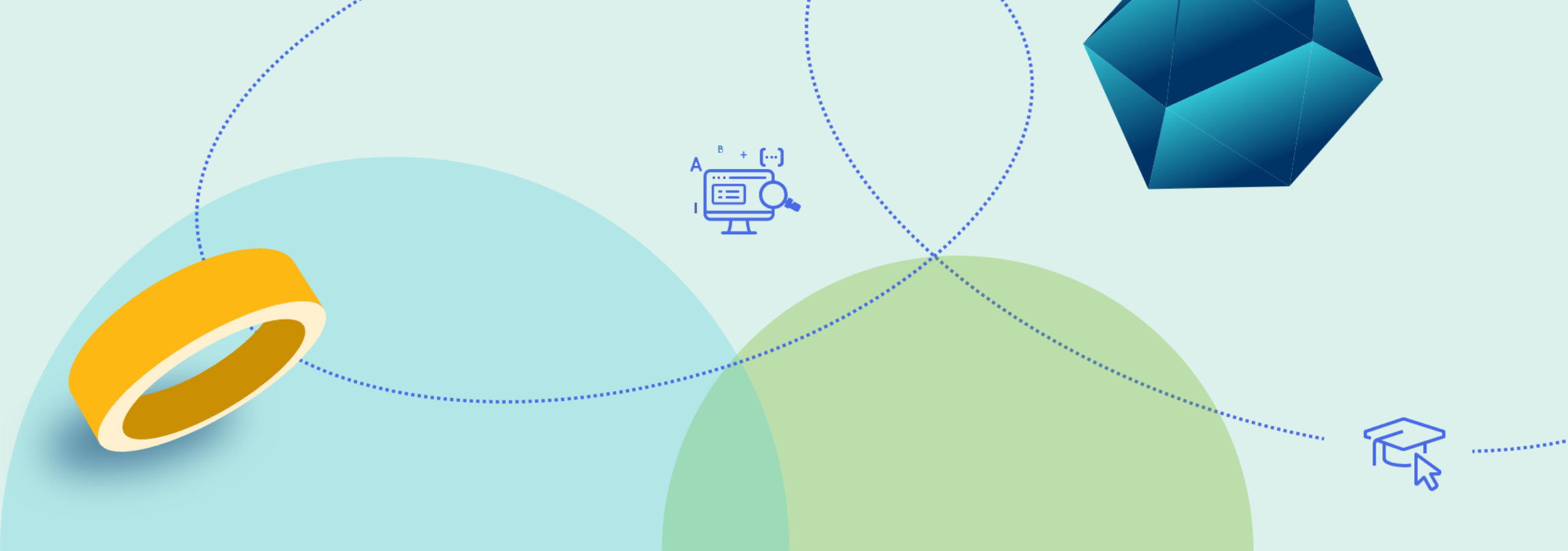
- Go to Summon Admin Console/Settings/Advanced Search

- Turn ON the search within Journal Widget and Journal Title Search from Journal Link

CUSTOM	<input type="text"/>	Search within Journal Widget	ON	On <input checked="" type="radio"/> Off <input type="radio"/>
CUSTOM	<input type="text"/>	Journal Title Search from Journal Link	ON	On <input checked="" type="radio"/> Off <input type="radio"/>

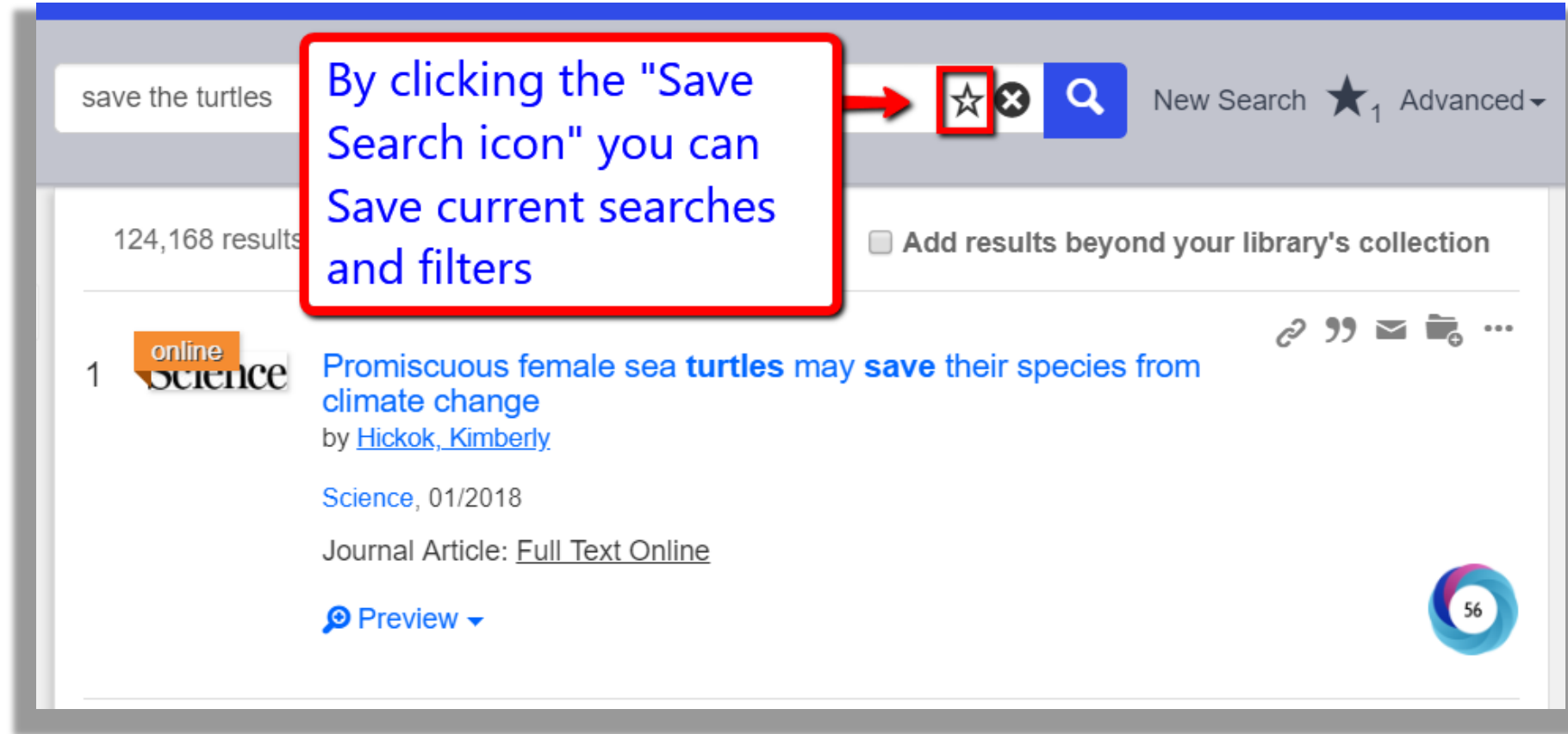
Save Settings

- Save your Settings!



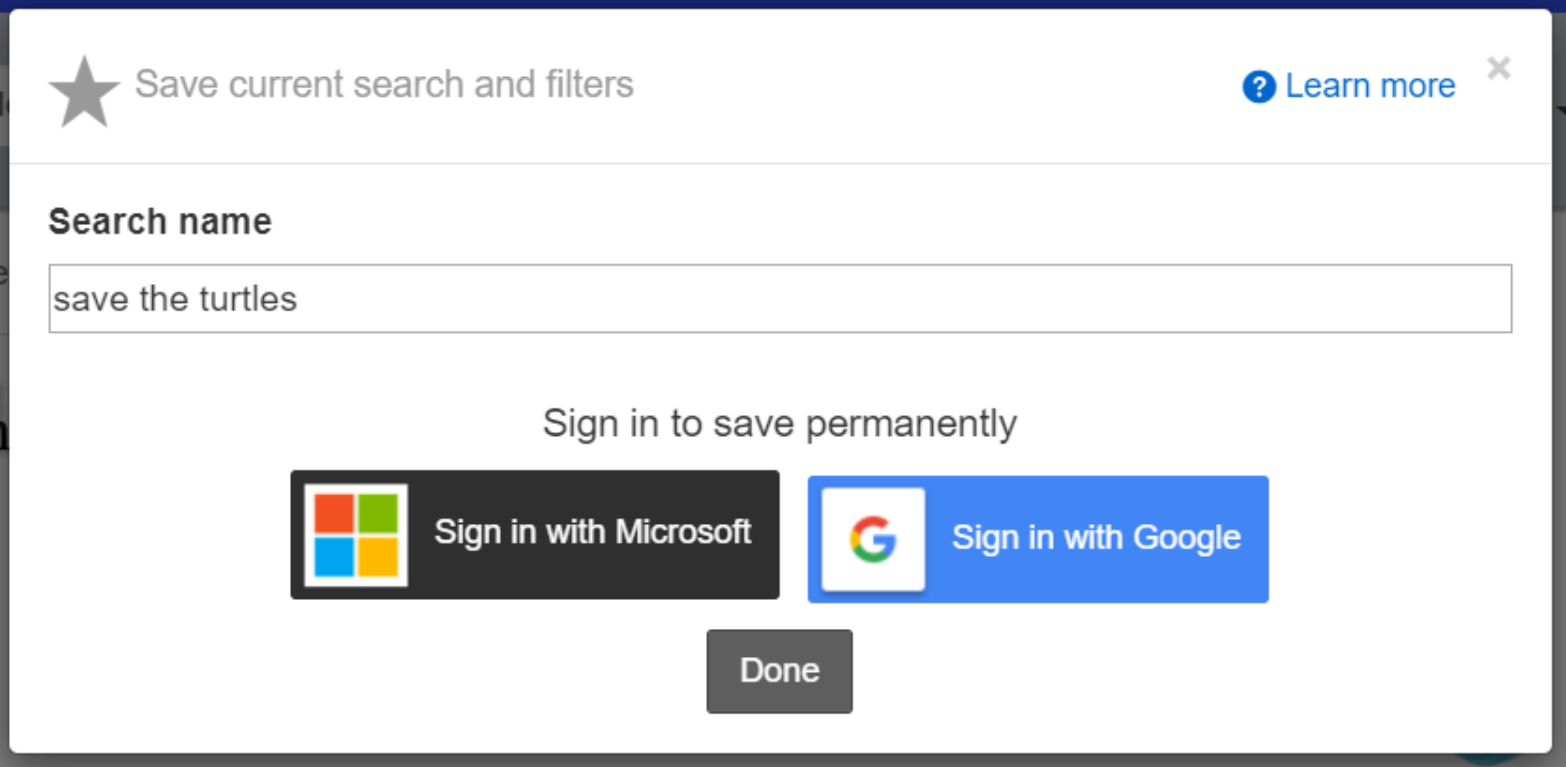
Saving Search Queries

Summon: Saving Search Queries



Summon allows users to save searches that need to be run frequently or need to be saved to continue research in the same or future session.

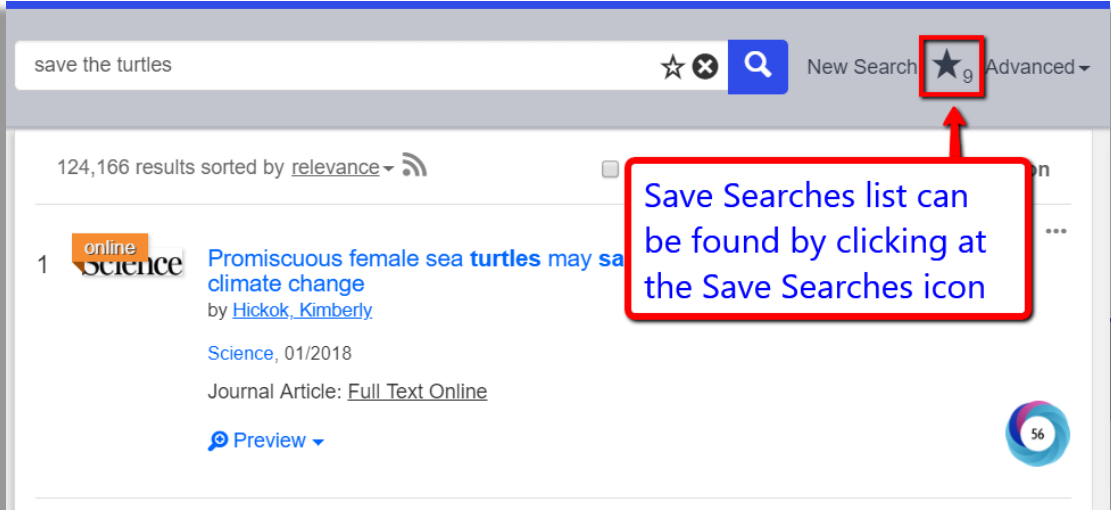
Summon: Saving Search Queries



The screenshot shows a modal dialog box titled "Save current search and filters" with a star icon on the left and a "Learn more" link with a question mark icon on the right. Below the title bar, there is a "Search name" label and a text input field containing the text "save the turtles". Underneath the input field, the text "Sign in to save permanently" is centered. Below this text are two side-by-side buttons: "Sign in with Microsoft" (with the Microsoft logo) and "Sign in with Google" (with the Google logo). At the bottom center of the dialog is a "Done" button.

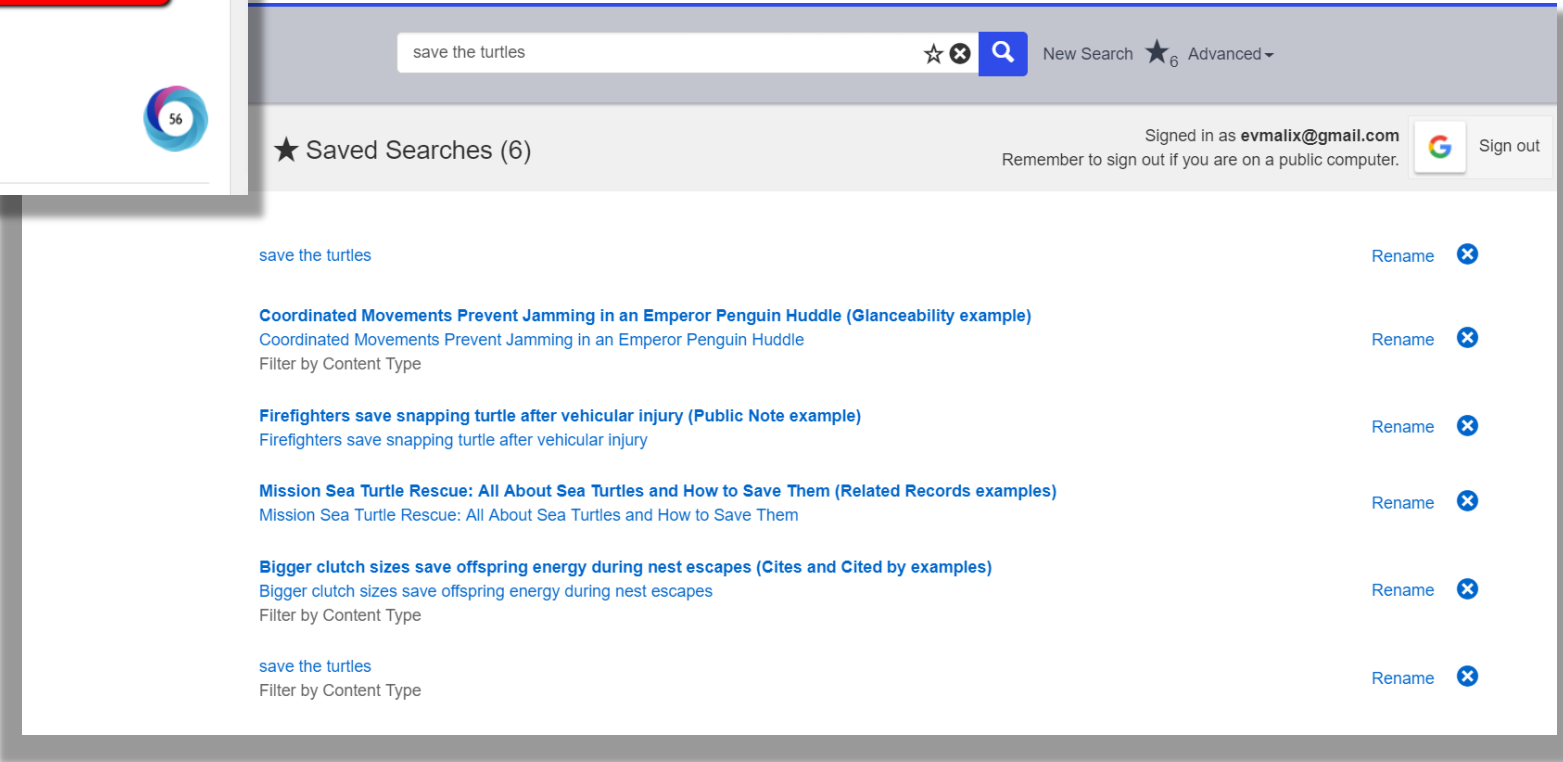
You can provide options for users to sign into their Google or Microsoft account to Save searches for future sessions in their cloud drives. Otherwise, searches are stored only for the current session.

Saving Search Queries



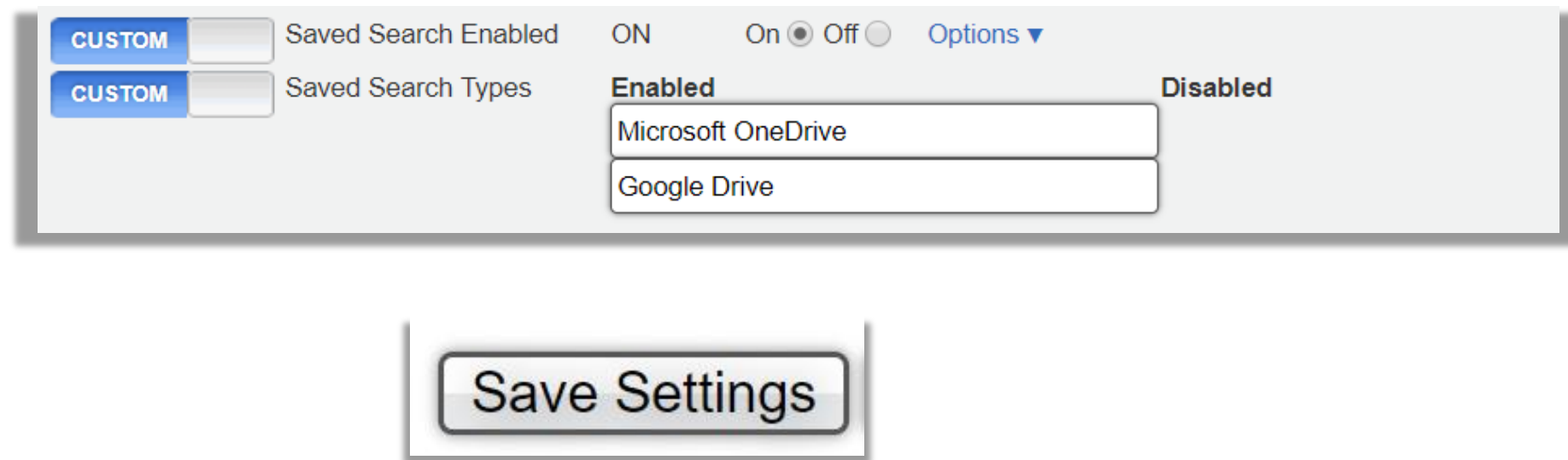
If you are not logged on to your Google or Microsoft account, you will see searches that are saved only to your current session.

The Saved Search page allows you to view a list of your saved searches.



How to enable Save Searches?

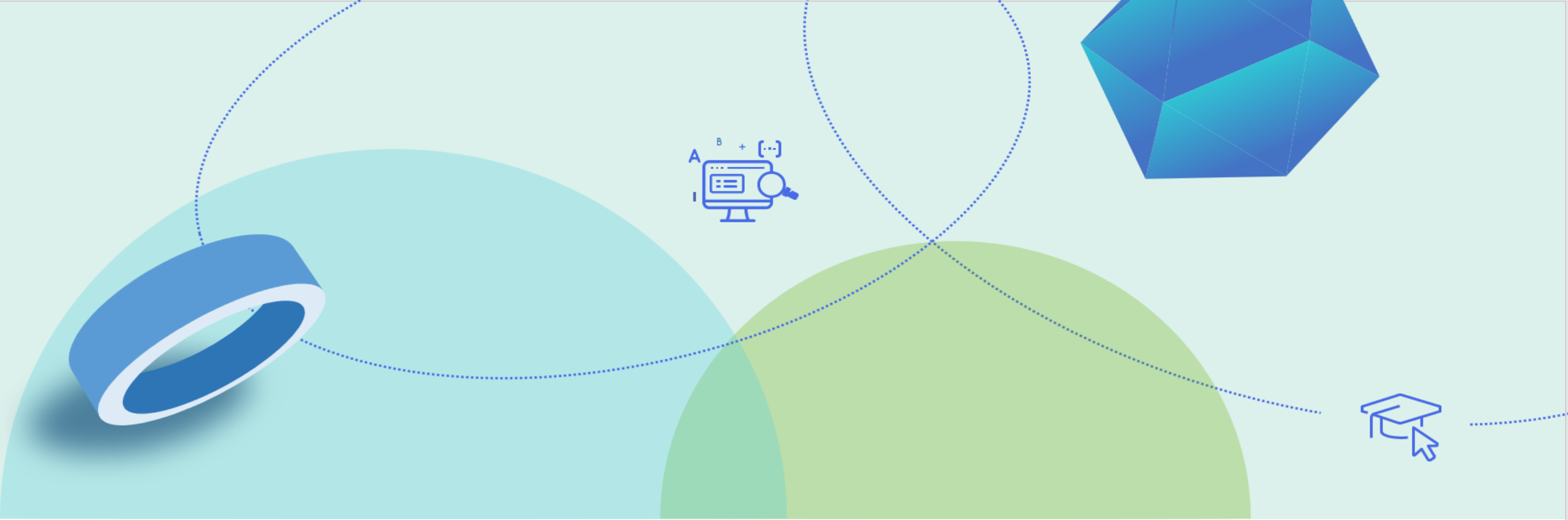
- Go to Summon Admin Console/Settings/Advanced Search
- Turn ON Saved Search and enable Saved Search Types
- Save your Settings!



The screenshot shows the 'Saved Search Enabled' toggle set to 'ON' with radio buttons for 'On' (selected) and 'Off'. Below this, the 'Saved Search Types' section has a dropdown menu currently showing 'Enabled'. Under the 'Enabled' heading, two search types are listed: 'Microsoft OneDrive' and 'Google Drive'. To the right of the 'Enabled' heading is a 'Disabled' heading. At the bottom of the settings panel is a large 'Save Settings' button.

CUSTOM	<input type="checkbox"/>	Saved Search Enabled	ON	On <input checked="" type="radio"/> Off <input type="radio"/>	Options ▼
CUSTOM	<input type="checkbox"/>	Saved Search Types	Enabled Disabled		
			<input type="text" value="Microsoft OneDrive"/>		
			<input type="text" value="Google Drive"/>		

Save Settings

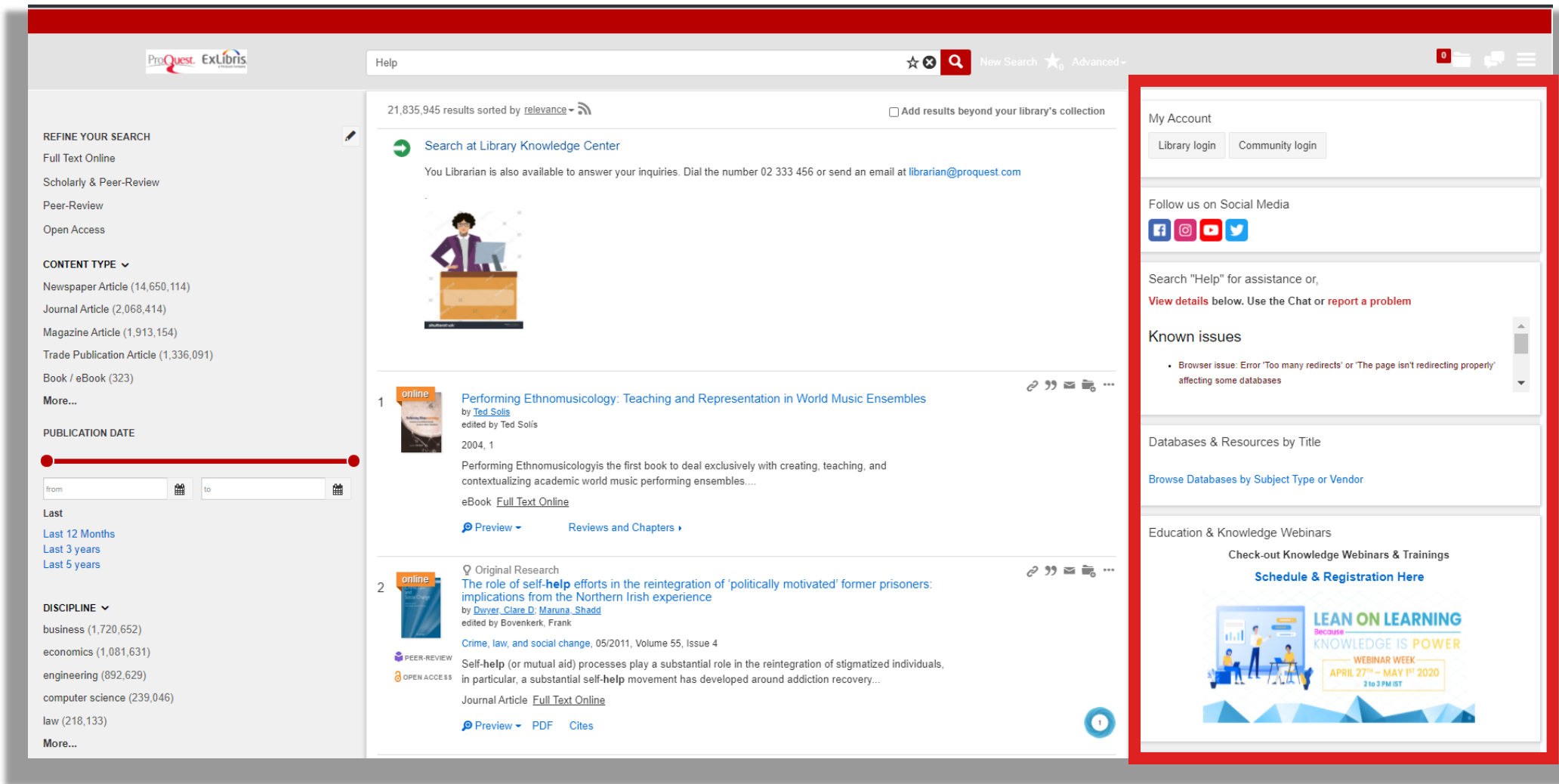


Custom Panels Sections

Summon: Custom Panels

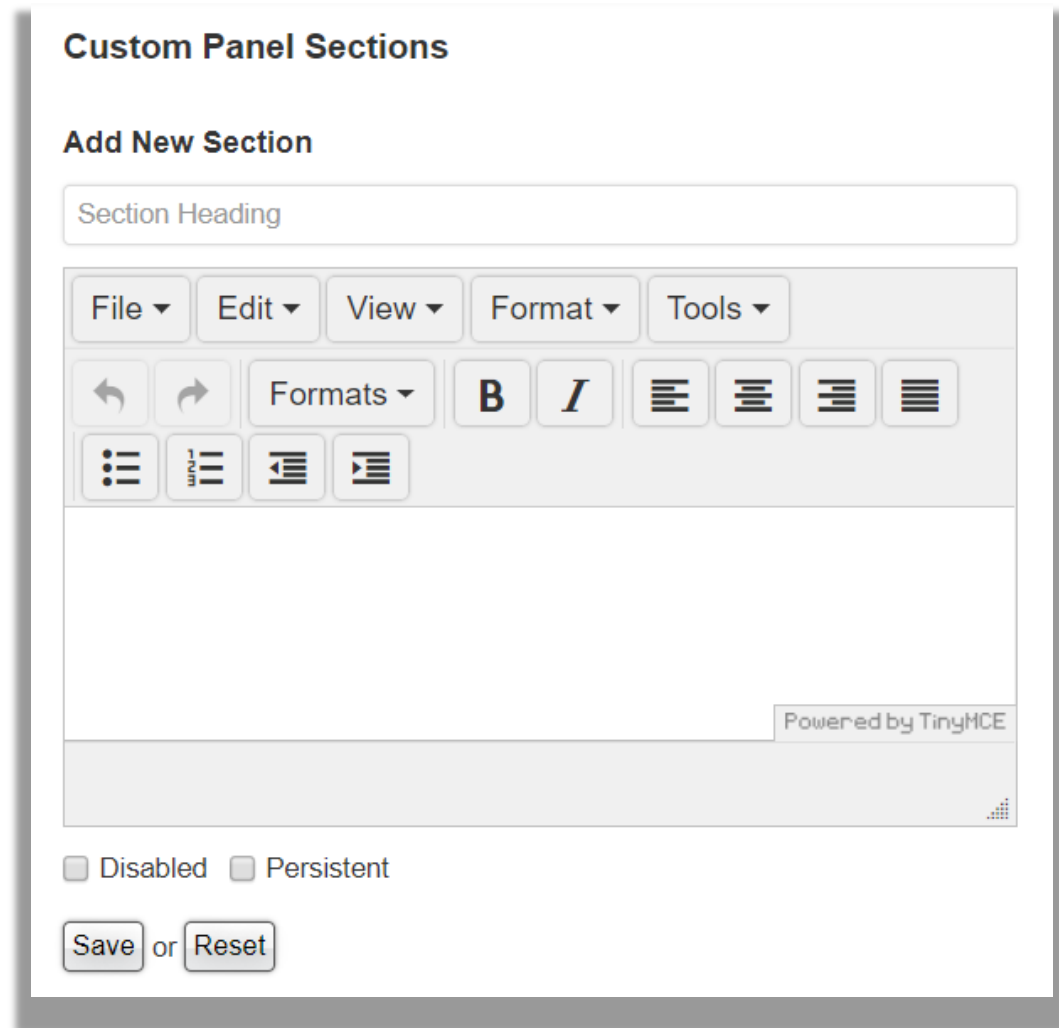
Summon allows you to create custom blocks of text that display on the right side of the Summon results page.

You can use these panels to display “any library-specific information.”



How to create Custom Panel?

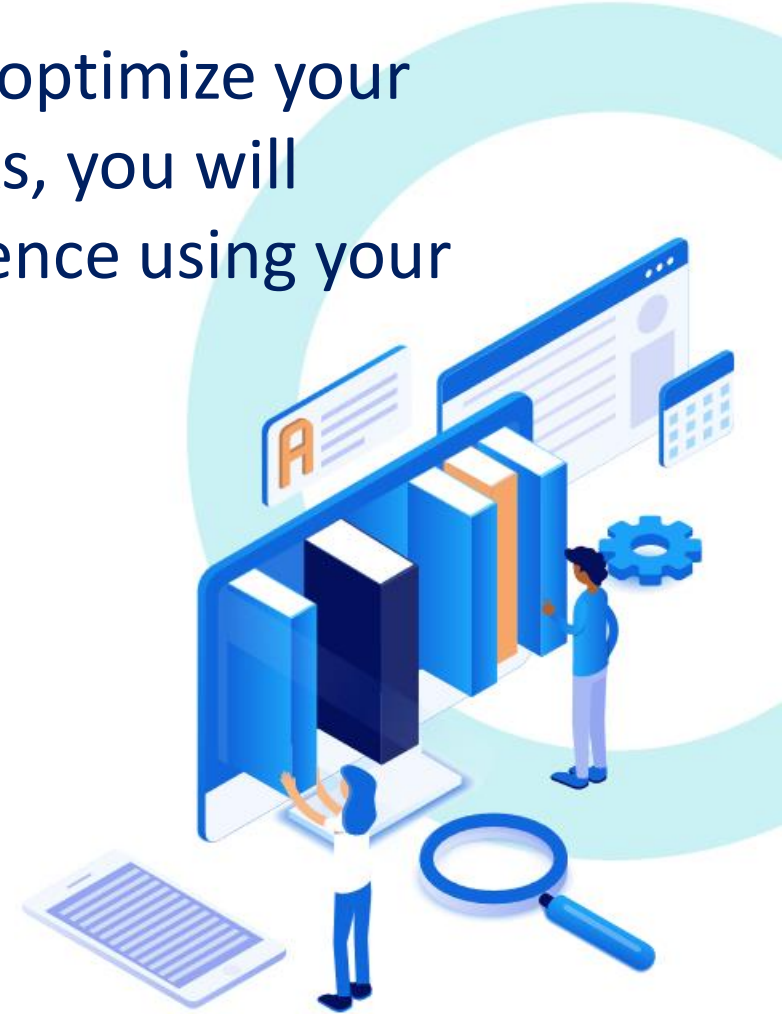
- Go to Summon Admin Console/Pages/Custom Panel Sections
- Create and Save your Custom Panels!
- [Administration Console: Custom Panel Sections](#)
- [What kinds of things can a library put in Summon Custom Panels?](#)



The screenshot shows the 'Custom Panel Sections' configuration page. At the top, there's a title 'Custom Panel Sections'. Below it is a section titled 'Add New Section'. This section contains a text input field labeled 'Section Heading'. Underneath the input field is a toolbar with several buttons: 'File', 'Edit', 'View', 'Format', and 'Tools', each with a dropdown arrow. Below these are more buttons: a undo/redo pair, a 'Formats' dropdown, and buttons for bold (B), italic (I), and four different list styles (bulleted, numbered, and two variations of bulleted). At the bottom of the toolbar are four more buttons for different list styles. Below the toolbar is a large text area for content. In the bottom right corner of the text area, it says 'Powered by TinyMCE'. At the very bottom of the form, there are two checkboxes: 'Disabled' and 'Persistent'. Below these are two buttons: 'Save' and 'Reset', separated by the word 'or'.

Data Optimization Checklist for Discovery

- Use the [Data Optimization Checklist for Discovery](#) to optimize your library's data. By completing these four checklist tasks, you will provide your patrons with a positive research experience using your Summon Discovery Service.
- Review Database and Title Selections
- Update Database Details and Optimize Links
- Configure Library Settings and External Tools
- Stay Informed and Get Help



Thank You!

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